



Española Valley High School

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Home of the Sundevils

February 8, 2016

Dear Parents/Guardians,

Espanola Valley High School staff is committed to ensuring that your son/daughter receives a high quality education that will enable them to be successful as they graduate from high school and move on to the “next step” in their lives. In order to prepare our students for the “next step” we need your assistance in ensuring that students attend school **on time and attend classes every day**. Below is an initiative in which we would greatly appreciate your support and assistance:

EVHS administration and staff will document any student tardiness for 1st period and will implement random tardy sweeps throughout the school day for all class periods.

FACTS:

- **Did you know that attendance is directly linked to students’ academic success?**
Students who attend class consistently are more likely to have higher ACT scores, pass state competency exams, and have a desire to obtain a college degree.
- **Did you know that last semester the following tardies were accrued over the course of four months?**
9th Grade: 957
10th Grade: 1,138
11th Grade: 926
12th Grade: 1,921
- **Did you know that EVHS received a NM PED School Report Card Grade of “D” based on last school year’s PARCC/SBA Scores?**

Your student’s academic success is of utmost importance to all of us; therefore, EVHS will be implementing new absenteeism and tardy procedures beginning February 8, 2016. These procedures will encourage and reinforce the importance of being in class on time each and every day.

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Below is an overview of the EVHS Procedures for absenteeism and tardiness:

Definitions:

- Tardy: Not being in class when the Tardy bell rings at 7:55 am and in class on time once the tardy bell rings.
- Absence: Arriving more than 15 minutes after bell
- Chronically Tardy: Arriving tardy 5 or more times to school for *any reason* excused, or unexcused. This is an indication that a student is academically at risk due to missing too much instruction.
- Three tardies = one absence

The following Tardy Procedures will go into EFFECT ON FEBURARY 8, 2016.

1st Period Tardies:

3 Unexcused Tardies

- 1 Week Parking Permit Suspension
- 1 Lunch Detention Session

5 unexcused Tardies

- 1 Week Parking Permit Suspension
- 2 Lunch Detention Sessions

7 Unexcused Tardies

- 1 Day Saturday Intervention
- 2 Weeks Parking Permit Suspension

10 Unexcused Tardies

- 2 Day Saturday Intervention
- 1 month Parking Permit Suspension

Failure to report to Lunch Detention will result in a referral to administration

For Each day after 10 unexcused Tardies, an additional day of Saturday School is added with Year End Parking Permit Suspension.

Failure to comply with the late Arrival Policy consequences may result in referral to the Children, Youth, and Families Department (CYFD- Child Protective Services Division and/or Juvenile Justice Department) for investigation and potential prosecution by the District Court of the State of New Mexico.

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Random Tardy Sweeps:

1st Tardy: Warning

2nd Tardy – 4th Tardy: 1 Lunch Detention for each Tardy

5th Tardy – and above: Referral to administration

Please assist us in stressing the importance of your student's academic success. Attendance in all classes is essential for your child to receive the education he/she deserves. Please stay in close contact with your student's teachers and constantly monitor his/her attendance to best support your student's educational success.

Warm Regards,

Leslie Romero Kilmer

Principal, EVHS